

HOW IT WORKS

- 1** Photocopy the back page of this leaflet and distribute it to each child to take home for their parents/guardians to complete and return to the school.
- 2** Collect the completed forms and payments and count the quantity required.
- 3** Complete the form on the right with your school details and term dates. If you want to add inset days or any other events – please include them.
- 4** Send your completed order form together with any artwork* to: Class Ideas, Unit 1b, Sovereign Way, Chester West Employment Park, Chester, CH1 4QU or email your order details to: sales@classideas.co.uk.
*Please include a high-resolution copy of your school logo and 12 monthly images ideally via email to sales@classideas.co.uk or saved onto a CD or USB stick as eps, jpeg, tiff or pdf as large as you can. You can supply the 12 monthly images on paper for us to scan at a maximum size of A4 landscape. Please note: we will crop images to fit 297 x 192mm.
Please phone 0800 028 0785 if you have questions about logo artwork or the images.
- 5** Once your calendars are printed and dispatched we will invoice you at £5.00 per calendar. Payment terms 30 days.

It's so
quick and easy
to organise!

We accept calendar orders all year around however for delivery by the end of December, please ensure we receive your order by **21 November 2016**

SCHOOL ORDER FORM

Complete this form and send to:
Class Ideas, Unit 1b, Sovereign Way,
Chester West Employment Park, Chester CH1 4YZ
and include your logo and 12 images*. Block Capitals Please.

Name: _____

Telephone: _____

Email: _____

Quantity: _____ Minimum order = 30 calendars

SCHOOL DETAILS

Name: _____

Address: _____

Postcode: _____

Telephone: _____

Email: _____

Website: _____

Main School Colour: _____

SCHOOL DATES

Spring Term 2017

Start date: _____

End date: _____

Half Term Holiday

From: _____

To: _____

Summer Term 2017

Start date: _____

End date: _____

Half Term Holiday

From: _____

To: _____

Autumn Term 2017

Start date: _____

End date: _____

Half Term Holiday

From: _____

To: _____

Other Dates: (Do not enter if they are likely to change)

Help Raise funds for your nursery or school PTA with Personalised 2017 Calendars

**For every calendar bought,
£1.50 is donated to your
child's nursery or school**

Dear Parent / Guardian

Your child's school or PTA have opted to join this fund-raising scheme. For every calendar bought, £1.50 is raised for to your school.

The 2017 calendars show the school's term dates, half-term and contact details throughout. Hole at the top makes it easy to hang at A3 size. An A4 size photo/image is displayed at the top and the days of the month underneath with plenty of room for yours and your children's appointments.

To order your calendar, simply complete the form below and return with the payment to your school office.



Never forget
school term dates
or contact
details!



Make great
presents for
Grandparents
too!

Personalised Calendar 2017

Please return to the school office by _____ to ensure delivery by the end of December 2016.

I would like to order ____ calendar(s). I enclose £6.50 for each calendar. Total: £ _____

Child's Name: _____ Child's Class: _____

Parent/Guardian's Name: _____